



GRANTS FROM WOORE PARISH COUNCIL

This Policy was adopted by Woore Parish Council at the Meeting held on 20th October 2020.

Each year the Parish Council awards grants to local groups and organisations under Section 137 of the Local Government Act 1972. The budget for 2015/16 is £5,000.

Parameters and Criteria

The award of any grant is at the absolute discretion of the Parish Council and is subject to the normal budgetary constraints of the Parish Council. Subject to this, the Parish Council will normally apply the following limitations and criteria when considering grant applications:

- A grant may be available to community groups, residents groups and community organisations in all areas of the Parish.
- A grant may also be available to community groups, residents groups and community organisations located outside the Parish if sufficient evidence is provided to show that the activities of such groups and organisations would benefit the residents of the Parish.
- A grant will only be available to groups and organisations which are not seeking to make a profit.
- Grants will not normally be made in respect of a group's or organisation's predictable running costs (e.g. rent, heating and decoration).
- Any applicant for a grant must have a bank account in its name and that account must operate with a minimum of two signatories.
- Any application for a grant should normally be supported by copies of the group's or organisation's most recent bank statement and by its most recent set of accounts.

Procedure

It would be useful to the Parish Council, for budgeting purposes, if notification that a grant application is likely to be made and of the amount of the grant likely to be sought were to be provided to the Council by November in the financial year before the grant is to be made.

Application forms can be obtained from the Clerk to the Parish Council or downloaded from the Council's website. Completed application forms and accompanying documentation should be submitted to the Clerk.

All applications should normally be accompanied by the copy documentation referred to in the Parameters and Criteria Section above.

Applications will be considered by the Parish Council at one of its meetings. Within 3 weeks of the Parish Council's decision, the Clerk to the Parish Council will notify the applicant of that decision and, if a grant has been approved, the amount of that grant. Within a further few weeks, the Clerk to the Parish Council will send a cheque to the applicant for the amount of the grant.



Applications for grants made to, and decisions made by the Parish Council in respect of such applications, will be recorded in the minutes of Parish Council meetings. Such minutes are available for inspection by contacting the Clerk and will also be available for viewing on the Parish Council's website.

The Parish Council requests that any successful applicant for a grant should recognize and publicise the grant made by the Parish Council and that that applicant should also attend the Annual Parish Meeting (normally held in April) to collect a presentation cheque and to report to the Meeting how the grant has been spent.

Policy Reviewed: May 2021
Policy Reviewed: May 2022

By: Full Council
By: Full Council

Minute Item: 21015
Minute Item: 22013