



## WOORE PARISH COUNCIL

[www.wooreparishcouncil.org](http://www.wooreparishcouncil.org)

Helen Jackson, Clerk to Woore Parish Council  
17 Blaizefield Close, Off London Road, Woore, CW3 9SU  
Tel: 07469 255520 / 01630 647853  
Email: [clerk@wooreparishcouncil.org](mailto:clerk@wooreparishcouncil.org)

Dear Councillor:

You are hereby summoned to attend a **Meeting** of the **Parish Council of Woore**, to be held on **13<sup>th</sup> June 2022**, commencing at **7:30pm**, in order to conduct the following business listed on the agenda below.

Signed 

Helen Jackson (Clerk to Woore Parish Council)

Date: 8<sup>th</sup> June 2022

### **ANNUAL PARISH COUNCIL MEETING AGENDA**

**22022 Declarations of Acceptance of Office for Cllr Goodman (LGA 1972 s83)**

**22023 Welcome / Present, Apologies and/or absent**

**22024 Declarations of Disclosable Pecuniary or any other Interests**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

**22025 Requests for Dispensations of DPIs**

**22026 Open Forum: to last no longer than 15 minutes**

**22027 Approval of the Minutes** of the Meeting held on 9<sup>th</sup> May 2022.

**22028 Matters arising:** to cover any matters arising from Minutes referred to in 22027.

**22029 Queens Platinum Jubilee:** to receive a report from The Chairman and Clerk on the Queens Platinum Jubilee celebrations and to discuss follow up activities in connection to the event.

**22030 Planning:**

- a) **Applications:** to adopt comments to be submitted in response to the following applications and as circulated to Councillors prior to the meeting;
  - i. Reference: **22/02127/FUL** (validated: 05/05/2022)  
Address: Redthorn , Newcastle Road, Woore, Shropshire, CW3 9SN  
Proposal: Demolition of existing house, freestanding garage and outbuildings and the erection of a replacement four bedroomed detached family dwelling, garage and associated garden buildings.
- b) **Delegated Powers:** to adopt comments made via delegated powers prior to the meeting:

Date of next Ordinary Meeting of Woore Parish Council: 11<sup>th</sup> July 2022

- i. Reference: **22/01865/PA3MA** (validated: 20/04/2022)  
Address: Barn India, Newcastle Road, Woore, Crewe, Shropshire, CW3 9RE  
Proposal: Application to determine if prior approval is required for a proposed: Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3)
- i. Reference: **22/01868/OUT** (validated: 20/04/2022)  
Address: Hill Farm, Pipe Gate, Market Drayton, Shropshire, TF9 4HA  
Proposal: Proposed demolition of existing vacant property and erection of 3 No. 4/5 bed detached dwellings
- ii. **Decisions:** to acknowledge all planning decisions made between 9<sup>th</sup> May 2022 and 13<sup>th</sup> June 2022.

**22031 Proposed Road Closure A51:** to provide an update on the Shropshire Council Highways proposed road closure of A51 for works relating to infrastructure of new developments Land South of Oak Cottage, Woore.

**22032 Committee and Representatives Reports:** for Councillors/representatives to provide reports/updates on any relevant matters.

- a) All reports as required

**22033 Shropshire Council Representative Report:** for Cllr R. Aldcroft to provide reports/updates on any relevant matters.

**22034 HS2:** to receive an update from the HS2 working party on Traffic Calming/Mitigation discussions/next steps and HS2 Consultation.

**22035 Environmental Maintenance Grant:** to resolve to accept the grant application as presented by the Clerk, for 1 year match funding to the value of £1,480.00 for ground maintenance and Lengthsman duties falling within grant criteria.

**22036 St. Leonards Churchyard Additional Land/Capacity:** to agree a formal response to the request for Woore Parish Council to investigate additional Churchyard land.

**22037 Parish Benches:** to resolve to approve expenditure associated with the upkeep and maintenance of parish benches.

#### **22038 Finance**

- a) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
13.06.22	Helen Jackson	Clerk Salary (April): Gross Pay Bank Holiday Pay (2no) NI deduction Income Tax deduction Mileage Expenses Sundry *stamps, printer ink, Clerk mobile phone, jubilee printing	1852	£1,123.98 £51.09 -£46.65 £0.00 £0.00 £45.42 £172.85  <u>£1,356.26</u>	        £9.57	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111 LGA 1972 s.137

12.05.22	SDH Accounting	Internal audit of Year End 31/3/22	1853	£195.68	£0.00	LGA 1972 s.111
27.05.22	Triangle Nursery Ltd	Queens Jubilee tea party supplies	1851 (PAID)	£414.70	£82.94	LGA 1972 s.137
22.05.22	Tony Seabridge	Grounds maintenance – grass cutting 14.03.22-20.05.22	1854	£450.00	£90.00	HA 1980 s.96
19.05.22	Westholme Nurseries	Bedding plants Summer	1855	£281.25	£56.25	LGA 1972 s.137
01.06.22	Westholme Nurseries	Summer planters 2022	1856	£541.67	£108.33	LGA 1972 s.137
18.05.22	Richard White	Lengthsman duties	1857	£30.00	£0.00	HA 1980 s.96(5)
07.06.22	Paul Harrison Design & Print	Correx signage for Queens Jubilee parade	1858	£60.00	£0.00	LGA 1972 s.137
3.06.22	D. Beeston	Expenses: Queens Jubilee tea party supplies (Clrr)	1859	£149.78	£0.00	LG(FP)A 1963. S5
10.05.22	Stapleford Pound (Marvin)	Queens Jubilee tea party supplies	1850 (PAID)	£148.96	£0.00	LGA 1972 s.137
<b>Date</b>	<b>Recipient</b>	<b>Reason for Payment</b>	<b>Cheque Number/ Reference</b>	<b>Net Amount</b>	<b>VAT Amount</b>	<b>Power of Expenditure</b>
08.06.22	Shropshire Council	Environmental Maintenance Grant (EMG)	3354440	£1,480.00	£0.00	n/a

- b) Asset Register: to approve and adopt the asset register for year ending 31st March 2022.
- c) Bank reconciliation: for the Council to receive and accept the May month end bank reconciliation
- d) Annual Return for Year Ended 31st March 2022
  - I. To receive the Internal auditor's report and acknowledge any findings therein
  - II. To approve the 2021-22 year end accounts
  - III. To complete and approve the Annual Governance Statement
  - IV. To complete and approve the Annual Accounting Statement for 2021-22
  - V. To approve the period for exercise of public rights
  - VI. To approve the return of the Annual Governance and Accountability Return 2021-22 to the External Auditor

### **22039 Clerk's Report and Correspondence**

To receive a summary of Reports and Correspondence for the period from 9<sup>th</sup> May 2022 to 8<sup>th</sup> June 2022.

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### **DATE OF NEXT ORDINARY PARISH COUNCIL MEETINGS**

11<sup>th</sup> July 2022, 7.30pm and 8<sup>th</sup> August 2022, 7.30pm

Date of next Ordinary Meeting of Woore Parish Council: 11<sup>th</sup> July 2022