

MINUTES OF WOORE PARISH COUNCIL

MONDAY 8th DECEMBER 2014
HELD AT WOORE VICTORY HALL

PRESENT

Cllr Clifford, Cllr Allison, Cllr H Blake, Cllr M Blake, Cllr Hammersley, Cllr Moore and
Cllr Woodcock
The Clerk Mr J E Parkes
SC Cadwallader

14095 APOLOGIES FOR ABSENCE

Cllr Lightfoot due to holiday commitments; apology for absence were accepted.
Cllr Ford gave advance notice of apologies for late arrival, but in the event did not attend the meeting.

14096 DECLARATIONS OF INTEREST

There were no declarations of interest made.

14097 APPOINTMENT OF CLERK AND OF RESPONSIBLE FINANCIAL OFFICER FOR DECEMBER 2014

Cllrs discussed the appointment of Mr J E Parkes as Clerk for December, in addition to the period January – March 2015, agreed to confirm the appointment. The Clerk explained the duties of the RFO (Responsible Financial officer) and on the advice of Mazars (external auditors) why he was unable to undertake this role for December, in the circumstances it was agreed that an unpaid Parish Councillor would fulfil the role, which will revert to the Clerk from 1st January 2015. Cllr Allison said that she was prepared to act as RFO, but in view of the potential adverse comments that were expected to be in the Internal Auditors report, a letter outlining our intended future action and governance should accompany the return. Cllr Hammersley said that she would also be prepared to act, subject her prior examination of the accounts. It was agreed that Cllr Hammersley would be appointed as unpaid RFO for December 2014. Mr J F Higley (previous internal auditor) has agreed to act again in this role for 2013-2014 and 2014-2015.

14098 OPEN FORUM

There being no members of public present for the whole of the allotted time, Cllrs moved to the next agenda item.

14099 TO CONFIRM & SIGN MINUTES OF MEETING 10th NOVEMBER 2014

Resolved to adopt minutes, subject to clarification that Cllr Cartwright had in fact resigned prior to the meeting.

14100 TO DISCUSS MATTERS ARISING FROM THOSE MINUTES

OPENING STATEMENT:-The Chairman said that, regrettably it seems likely that many of the outstanding issues identified from previous meetings have never been in progress, and so reports would serve little purpose at this meeting. They will be attended to in the New Year, after further investigation. From the November meeting :-

14083 OPEN FORUM

Doubtful if report re flood on Audlem Road to STW has been made.
Woore Tennis Club, details of trees not sent.

14085 MATTERS ARISING

14075 – Street Lighting, no broken lighting requests to EON were made, following intervention by Chairman and Cllr Woodcock, all lights reported are now working. Apologies made to EON accordingly and mention will be made in next newsletter. Clerk to report broken light in Grove Crescent.

14088 PLANNING MATTERS

Grant application, Neighbourhood Plan, unable to ascertain if application has been made, deadline extended to 31 January 2015, to be attended to in New Year.

Planning application for exercise equipment at WVH completed but not submitted to SC. Replacement application form to be completed and new cheque to be signed, see agenda item 14107

14090 RECREATION

Unclear as to current position, Clerk will liaise with Tony Seabridge.

14091 SPEED SIGNS

Notice boards ordered by Cllr M Blake have been delivered and will be erected shortly.

14094 CLERK'S CORRESPONDENCE

7) Letter to Woore Tennis Club not sent, Clerk has subsequently spoken to Mandy Joyce to advise her of the information we require.

14101 REPRESENTATIVES REPORTS

SC Cadwallader had nothing to report.

WOORE VICTORY HALL

LOCAL JOINT COMMITTEE

SALC

NEIGHBOURHOOD WATCH

WOORE UNITED CHARITIES

No report tabled

Cllr Clifford tabled his written report to Cllrs

Nothing to report

No report tabled

Cllr Allison reported on her first annual meeting. Twelve grants of £20 each were made, a new tenant had taken over the land at Gravenhunger at an increased rent. Concern also expressed regarding possible infringement of Bridleway, Cllrs to consider inviting Chair, Dr Hoy to a future meeting. PC will need to appoint replacement representative, following resignation of Cllr Cartwright.

14102 TREE AND PARISH PATH WARDENS' REPORTS

Cllr Moore reported that it was unclear whether a TPO had actually been made in respect of two trees at Pipe Gate, Clerk to investigate.

14103 PLANNING MATTERS

PLACE PLANS – ANNUAL REVIEW 2014-2015

Cllrs discussed possible amendments to the current Place Plan (2013-2014) and agreed the following amendments/inclusions/deletions to the 2013-2014:-

- 1) Page 31-Community Hub heading, letter of 11th April 2014 requesting
Reclassification to be attached to response..
Page 31-Affordable Housing Provision, after 'affordable housing' add including
Low purchase cost as well as rental.
- 2) Page 32-Primary School places, despite assertion in the notes about capacity, it is
our understanding that the school currently has 65 on roll against a stated capacity of 56,
throwing the ability to meet demand into doubt.

- 3) Page 59 Social & Community Infrastructure add new entry-Priority, to provide Space for Primary Health Care, physiotherapy, chiropody etc in a much enlarged village, SC lead partner.
Production of Info Booklet, amend to-The Parish Council intends to produce leaflets for every household regularly.
- 4) New-Transport and Accessibility add- To improve the woefully inadequate public Transport provision, Key priority by SC
New- To extend the footpath on eastern side of A51 northwards, Priority by SC

DELETIONS

- 1) Page 60-Mains Gas Service 'notes, remove all reference to methane gas extraction
- 2) Page 60-Bio-mass Generator, remove completely.

SAMDev SUBMISSION ASSESSMENT

Cllr Woodcock re affirmed his opposition to the basis of the calculation in respect of number of dwelling contained in the SAMDev submission. Cllrs resolved to forward Cllr Moore's draft letter to the External Inspector(already circulated) with minor amendments.

14104 RECREATION

Cllr Blake advised that a letter had been received from Woore School seeking a grant towards the cost of a multi sensory play area, agreed to take into account when 2015-2016 Precept is discussed. Clerk confirmed that this application would fall within the criteria of a Sec 137 donation.

14105 COUNCIL INTERNET PROVISION

Cllr Hammersley reported on our current website and internet provision and also future possible use of social media. It was agreed that, at this time, the PC would not utilise 'twitter' and 'facebook' Cllrs discussed our current website and it restrictions and agreed to move our provider to the 'Home Pro' package at an annual cost of £94.99 (+£63.11)

14106 SPEED SIGNS AND NOTICE BOARD SIGNS

SPEED SIGNS

Nothing further to report at this stage.

MEETING NOTICE BOARDS

Cllr Malcolm Blake reported that the signs have been received and would be erected shortly.

14107 PAYMENT OF ACCOUNTS

J E Parkes	Salary	£471.51
SC	Replacement Planning Fee	£192.50
St Leonard's Church PCC	Newsletter delivery charges	£280.00
W Friend	Christmas tree	£40.00

Resolved to pay accounts.

14108 CLERK'S CORRESPONDENCE

- 1) Email to/from Village Pride/Neighbourhood Watch, 8th November re 2015 donation, to be considered 8th December meeting, circulated.
- 2) Letter of resignation from Cllr Cartwright 18th October, circulated. Co option of replacement Cllr to be discussed in the New Year.

DATE OF NEXT MEETING

15th DECEMBER 2014

MEETING CLOSED AT 10.20 P.M.