**MINUTES OF WOORE PARISH COUNCIL MEETING**

**Monday 14th November 2016**

**Held at Woore Victory Hall**

**PRESENT:**

Cllr M. Blake (Vice Chairman and Chairman of this Meeting), Cllr A. Allison, Cllr H. Blake, Cllr K. Chell, Cllr S. Clifford, Cllr M. Cowey, Cllr J. Higgin and Cllr H. Lightfoot.

**IN ATTENDANCE**:

Shropshire Cllr J. Cadwallader, Ms C. Bedson and Ms S. Tyson (Tree and Footpath Wardens) and Miss S. Pimlott, Clerk to the Parish Council (PC).

**PUBLIC**

2 members of the public, Mrs G. Mitchell and Mr R. Rigby, attended the meeting.

**15280 APOLOGIES FOR ABSENCE**

The Chairman (Cllr Moore) and Cllr Ford apologised for being unable to attend for business reasons. Those apologies were accepted.

**15281 DECLARATIONS OF PECUNIARY INTERESTS**

Cllr Lightfoot declared a pecuniary interest in respect of Agenda Item 15286(2).

**15282 OPEN FORUM**

Mr Rigby reported that the manhole covers adjacent to his property had been repaired satisfactorily.

Mrs Mitchell said that she was attending on behalf of her neighbour, Mr Jenkins, and on behalf of other residents on Cherry Tree Lane, to raise concerns about the speed and density of traffic on the A51 passing the end of Cherry Tree Lane. Those problems are occurring despite Shropshire Council (SC) having recently extended northwards towards the Cheshire border the area covered by the 30 mph speed limit. Mrs Mitchell said that the new speed limit was not being adhered to. The Vice Chairman said that it had not been possible to erect a Movable Vehicle Activated Sign (MVAS) in the area as SC had advised that, in the absence of a pavement, it was unsafe to do so. One Cllr commented that the speed and density of traffic on the A51 were problems elsewhere in the Parish and were affecting the health and wellbeing of residents living close to that road. It was agreed that the Clerk should report the concerns to the Shropshire Councillor with portfolio for highway safety, Cllr S. Jones, and to Mr D. Gradwell, SC’s Area Traffic Engineer, and that she should ask whether SC would consider taking steps to assess the volume of traffic through the village along the A51 and whether it could take any other action to address the concerns which had been raised.

**15283 TO APPROVE AND SIGN MINUTES OF THE MEETING OF 10th OCTOBER 2016**

Cllr Lightfoot raised some concerns about the accuracy of these Minutes but those concerns were not shared by the Cllrs. The Cllrs resolved to approve the Minutes.

**15284 HS2**

Mr R. Johnston, Ms R. Law and Ms R. Lewis from HS2 were in attendance. It was resolved that Standing Orders should be suspended for the duration of this Agenda Item to allow the members of the public present to raise questions with the representatives of HS2.

Mr Johnston gave a presentation, and answered questions from Cllrs and members of the public about the timetable for the construction of HS2 and the effects of the construction programme on the Parish.

It is now planned that the stretch of track from Lichfield to Crewe will be completed by 2027 although the exact route has yet to be confirmed. Following such confirmation, work to establish the impact of construction traffic on the local area would be carried out and it is expected that such work would be completed by Spring 2017.

Mr Johnston outlined the compensation scheme available for those residents, businesses and communities directly and indirectly affected by the construction of HS2.

Mr Johnston said that the aim was that construction traffic should be routed onto A roads as much as possible and that this would impact upon the A51 and A525.

It was pointed out that if traffic surveys were to be carried out between now and Spring 2017, they would not take into account the much higher density of agricultural vehicle movements which occurred at other times of the year.

Concerns were expressed about the impact of construction traffic at the junction of the A51 and A525 which is in the very centre of Woore where shops and pubs are situated. It was also of concern that such traffic would be directly passing the Victory Hall and the Primary School and along the road used by children to get to their secondary school in Madeley.

Mr Johnston said that HS2 is liaising with Staffordshire, Cheshire East and Shropshire Councils about what HS2 will mean in the future for highways affected by its construction. Local councils are using the construction of HS2 as a means of seeking funding for highway improvements. One Cllr asked if there would be money available for a by-pass for Woore and Mr Johnston responded that that would be a matter for Shropshire Council which, if it thought it appropriate, might be able to seek funding expressly for that purpose.

Mr Johnston said that the final design of HS2 would not be finalised for another four years and further consultations would be taking place.

The Vice-Chairman thanked Mr Johnston and his colleagues for attending the Meeting.

**15285 REPRESENTATIVES’ REPORTS**

(a) Victory Hall - Cllr H. Blake reported that the Hall Committee had requested that the signage for the Adult Exercise Area should be erected as soon as possible. She also reported that the tarmac at the front of the Hall had been repaired and a notice put up thanking the PC for funding that work.

(b) Movable Vehicle Activated Signs (MVAS) – Cllr M. Blake reported that the fortnightly produced MVAS data is now being uploaded on to the PC website. He said that he would pass on the concerns expressed both in the Open Forum and also in an email which he had received from Mr Jenkins to the Police and ask that enforcement action be considered by the Police.

(c) Tree and Path Wardens’ Report – Ms C. Bedson reported that SC had added two steps to the roadside stile (Whitehouse) on Footpath 25 and that the stile on Footpath 23 (College Gate) had been replaced by a pedestrian gate. She also said that Cllr Lightfoot had kindly donated two trees for either side of the steps which go across the verge by the Chetwode Arms.

In the exercise of his discretion, the Vice Chairman, who was chairing the Meeting in the absence of Cllr Moore, decided that Agenda Item 15285(e), namely the report of Shropshire Councillor Mr J. Cadwallader, should be dealt with ahead of Agenda Item 15285(d), as Cllr Cadwallader needed to leave shortly.

(e) Shropshire Councillor Mr J Cadwallader – Cllr Cadwallader reported that SC was continuing with its review of services which could be transferred from SC to town and parish councils. As part of the review of library services, research had been carried out concerning the usage of the mobile library which calls at three locations in the Parish. That research had shown that the service was little used. Cllr Cadwallader also reported that David Wilson Homes had withdrawn an appeal which it had made against SC’s refusal if its planning application for a housing development at Ellesmere. That appeal had been made on the grounds that SC’s assessment of the need for housing in Shropshire, and its provision of land to meet that need, were inadequate. Cllr Cadwallader commented that the withdrawal of the appeal was good news for the PC in that its opposition to new housing rested on SC’s assessment of housing need.

(d) Neighbourhood Plan – Cllr M. Blake reported that an initial questionnaire would be inserted in the next edition of the Parish Magazine. This questionnaire should assist in identifying the issues which should be included in a more detailed final questionnaire. He also reported that a grant had been received from central government to contribute to the costs of preparing the Neighbourhood Plan. He also said that orders had been placed for four banners publicising the Plan.

**15286 TO RECEIVE REPORTS FROM THE CLERK ABOUT MATTERS ARISING FROM THE MINUTES OF THE MEETING OF 10th OCTOBER 2016 AND NOT INCLUDED IN THIS AGENDA**:

The Clerk reported concerning the following matters:

1. Signage for Children’s Play and Adult Exercise Equipment Areas **(15250)** - the Clerk said that the wording of the signage had been finalised and that she would proceed to place an order for the signage.
2. Freedom of Information Request **(15252)** – Cllr Lightfoot left the Meeting whilst the Clerk read out the email sent to her by SC in which it said that it had no intention of enforcing the 2007 Section 106 Agreement relating to Phoenix Field. It was agreed that the Clerk should send a response to SC enclosing a copy of SC’s earlier letter of 18th February 2014 addressed to Cllr Moore and pointing out that SC’s latest response was inconsistent with the terms of that letter. It was further agreed that the Clerk should send copies of SC’s letter of 18th February 2014 to Cllrs Chell, Cowey and Higgin who had not been members of the PC at the time when that letter was received. Cllr Lightfoot then returned to the Meeting.
3. Improvement of pathway between Blaizefield Close and Cherry Tree Lane **(15253)** – the Clerk said that SC had agreed to build a ramp to replace the steps on this pathway. It is hoped that such works will be completed in the near future.
4. Registering Community Assets **(15273)** – the Clerk said that she had recently provided Cllrs with a brief written summary of the procedure involved in registering community assets. It was resolved that the PC should proceed to seek to register the Bowls Club and the car park to the Bowls Club and at the Swan Public House as a Community Asset or Assets.
5. Litter and Dog Bins (**15277**) – the Clerk reported that SC had agreed to consider whether it would place a litter and dog bin near the new ramp between Blaizefield Close and Cherry Tree Lane once that ramp had been built.

**15287 PLANNING**

The PC resolved that it would not comment on planning application **16/04382/VAR106** being an application for variation of a Section 106 Agreement entered into pursuant to planning application **15/00574/FUL** for the erection of a detached dwelling with formation of new access, such variation being to allow for payment of a reduced affordable housing contribution.

**15288 OPEN SPACE**

It was agreed that the Clerk should obtain quotes from estate / land agents for the cost of them carrying out a search to find land which could be purchased by the Parish Council for use a s a Public Open Space.

**15289 MAINTENANCE OF CHILDRENS PLAY EQUIPMENT AT ST LEONARD’S PLAY AREA**

The Clerk reported that SC had appointed a new Play Inspections and Maintenance Officer, Mr Mee, who is planning to inspect both this equipment and the equipment at the Adult Exercise Area in the near future and to carry out any maintenance work required.

**15290 DATES OF PARISH COUNCIL MEETINGS**

It was resolved as follows:

1. Not to hold a PC Meeting on 12th December 2016 and to hold such a Meeting on 9th January 2017 instead.
2. That, if the PC was required to comment on planning applications prior to 9th January 2017, a Planning Meeting of the PC should be held on 12th December 2016.
3. That other PC Meetings in 2017 should take place on the following dates: 13th February, 13th March, 15th May (Annual General Meeting), 12th June, 10th July, 11th September, 9th October and 13th November.
4. That the Parish Meeting should take place on 10th April.

**15291 CHRISTMAS TREE**

It was resolved to acquire a Christmas Tree from Mucklestone Nurseries.

**15292 PAYMENT OF ACCOUNTS**

The PC resolved to pay the following accounts set out in the Agenda:

1. S.H. Pimlott (for October 2016) -
2. Salary £396.44
3. Expenses £32.38
4. Mileage £26.84
5. Sundry £3.00

 TOTAL: £458.66

1. HMRC £100.87
2. W. Burt, Mason (cleaning of War Memorial) ( incl. £100.00 VAT) £600.00
3. Mazars (audit fees) (incl. £40.00 VAT) £240.00
4. Urban Vision (advice re Neighbourhood Plan) (incl. £50.00 VAT) £300.00
5. SALC (for supply of a publication) £39.99
6. Sharon Press (for printing newsletter) £50.00

**15293 CLERK’S CORRESPONDENCE**

The Clerk reported that all correspondence for the period from 10th October 2016 to 13th November 2016 had already been copied to Cllrs.

The meeting closed at 10.20pm.

**DATE OF NEXT PARISH COUNCIL MEETING: MONDAY 9th JANUARY 2017 AT 7.30PM**

**RECORD OF VOTING FOR WOORE PARISH COUNCIL MEETING HELD ON 14th NOVEMBER 2016**

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15283** | To approve the Minutes of the PC meeting held on 10th October 2016. | Blake M | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: Clifford****Second: Cowey** | Blake H | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot |  |  | **X** |

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15284** | To suspend Standing Orders for the duration of this Agenda Item. | Blake M | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: Clifford****Second: M. Blake** | Blake H | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot | **X** |  |  |

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15286(4)** | To seek to register the Bowls Club and the car park to the Bowls Club and at the Swan Public House as a Community Asset or Assets, | Blake M | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: Clifford****Second: Allison** | Blake H | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot | **X** |  |  |

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15287** | Not to comment on planning application **16/04382/VAR106.** | Blake M | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: Clifford****Second: Lightfoot** | Blake H | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot | **X** |  |  |

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15290** | Resolved as follows:1. Not to hold a PC Meeting on 12th December 2016 and to hold such a Meeting on 9th January 2017 instead.
2. That, if the PC was required to comment on planning applications prior to 9th January 2017, a Planning Meeting of the PC should be held on 12th December 2016.
3. That other PC Meetings in 2017 should take place on the following dates: 13th February, 13th March, 15th May (Annual General Meeting), 12th June, 10th July, 11th September, 9th October and 13th November.
4. That the Parish Meeting should take place on 10th April.
 | Blake M | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: Clifford****Second: M. Blake** | Blake H | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot | **X** |  |  |

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15291** | To acquire a Christmas Tree from Mucklestone Nurseries. | Blake H | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: M. Blake****Second: Allison** | Blake M | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot | **X** |  |  |

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| **Agenda Item** | **Motion** | **Cllr** | **For** | **Against** | **Abstain** |
| **15292** | To pay the Accounts listed in the Minutes. | Blake H | **X** |  |  |
| Allison | **X** |  |  |
| **Prop: M. Blake****Second: Allison** | Blake M | **X** |  |  |
| Chell | **X** |  |  |
| Clifford | **X** |  |  |
| Cowey | **X** |  |  |
| Higgin | **X** |  |  |
| Lightfoot | **X** |  |  |

**SIGNED………………………………… DATED………………………………….**

**CHAIRMAN / VICE CHAIRMAN**